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### **Finance and Corporate Services Scrutiny Board (1)**

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**Time and Date**

10.00 am on Wednesday, 25th March, 2026

**Place**

Diamond Rooms 1 and 2 - Council House

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**Public Business****1. Apologies and Substitutions****2. Declarations of Interest****3. Minutes**

(a) To agree the minutes of the meeting held on 11 February 2026 (Pages 3 - 6)

(b) Matters Arising

**4. Update on Savings Delivery and Policy Investment Decisions in 2025-26**  
(Pages 7 - 20)

Briefing Note

**5. Home to School Transport** (Pages 21 - 24)

Briefing Note

**6. Work Programme and Outstanding Issues** (Pages 25 - 30)

Report of the Scrutiny Co-ordinator

**7. Any other items of Public Business**

Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved

**Private Business**

Nil

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Julie Newman, Director of Law, Governance and Safer Communities, Council House, Coventry

Tuesday, 17 March 2026

Note: The person to contact about the agenda and documents for this meeting is Carolyn Sinclair, Governance Services email: [carolyn.sinclair@coventry.gov.uk](mailto:carolyn.sinclair@coventry.gov.uk)

Membership: Councillors J Blundell, ssssssJ Innes, A Jobbar (Chair), R Lakha, P Male, K Maton, J McNicholas, CE Thomas and A Tucker

By invitation: Councillors R Brown and P Hetherton

**Public Access**

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**Carolyn Sinclair, Governance Services**  
**email: [carolyn.sinclair@coventry.gov.uk](mailto:carolyn.sinclair@coventry.gov.uk)**

**Coventry City Council**  
**Minutes of the Meeting of Finance and Corporate Services Scrutiny Board (1) held**  
**at 10.00 am on Wednesday, 11 February 2026**

Present:

Members: Councillor A Jobbar (Chair)  
Councillor J Blundell  
Councillor R Lakha  
Councillor P Male  
Councillor CE Thomas

Other Members: Councillor R Brown, Cabinet Member for Strategic Finance and Resources

Employees:

Human Resources: S Chilton, J Pay

Finance and Resources: P Helm, T Pinks

Law and Governance: E Jones, C Sinclair

Apologies: Councillor J Innes, K Maton and J McNicholas

## **Public Business**

### **32. Declarations of Interest**

There were no declarations of interest.

### **33. Minutes**

The Minutes of the meeting held on 14 January 2026 were agreed and signed as a true record. There were no matters arising.

### **34. Workforce Insights**

The Board considered a briefing note and presentation which provided details of the current workforce analytics and where, possible, historical data had been included for comparison purposes, this gave Members a comprehensive overview of the workforce and related metrics.

The presentation covered:

- Staff turnover
- Staff numbers
- Reported protected characteristics
- Two-year absence comparison
- Course attendance statistics and mandatory training completion data
- Apprentices - data on standard and level
- Recruitment information

- Diversity and Inclusion

The Board questioned Officers and received responses on a number of matters relating to the presentation including:

- Management of long-term sickness
- Impact of staff turnover
- Scope of the diversity and inclusion strategy
- Range of apprenticeships offered.

**RESOLVED that the Board note the contents of the report on current workforce data.**

**35. Distribution of Government Funding**

The Board considered a briefing note and presentation which provided an update on the distribution of Government funding covering both national and local funding changes and focusing on relative core spending power.

The presentation set out:

- Fair Funding headlines
- Council Tax equalisation
- Core spending power including national change in 3-year CSP by authority type
- Settlement 2026/27 and 3-year position

In summary:

- Fair funding introduction was a positive for Coventry in terms of financial resources.
- Core Spending Power still assumes all local authorities increase Council Tax by 5% every year.
- The full benefit of Fair Funding will occur in 2028/29 once the transitional period finishes.
- Coventry's resources would increase year on year to reflect the transitional arrangements.
- By 2028/29, Coventry would be significantly closer to the national average of Core Spending Power.

It was noted the Budget report would be publicly available from 16 February 2026.

**RESOLVED that the Board note the presentation and briefing note.**

**36. Work Programme and Outstanding Issues 2025-2026**

The Work Programme was noted.

There were no outstanding issues.

**37. Any other items of Public Business**

There were no other items of business.

(Meeting closed at 11.45 am)

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Coventry City Council

## Briefing note

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To: Finance and Corporate Services Scrutiny Board

Date: 25<sup>th</sup> March 2026

Subject: Update on savings delivery and policy investment decisions in 2025/26

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### 1 Purpose of the Note

- 1.1 To provide Finance and Corporate Services Scrutiny Board with an update on savings delivery and policy investment decisions in 2025/26.

### 2 Recommendations

- 2.1 Finance and Corporate Services Scrutiny Board are recommended to:
  - 1) Note the details in the presentation (Appendix 1) regarding the forecast savings delivery and how they are monitored and managed and the impact of policy investment decisions from 2025/26 budget report.
  - 2) Make any relevant recommendations to the Cabinet Member.

### 3 Information/Background

- 3.1 Information is provided in the appended slides (Appendix 1) and officers will present to the Board at the meeting which will provide further context to the information presented.

### 4 Health Inequalities Impact

- 4.1 There are no Health Inequalities impacts directly related to this report.

Appendix 1 – Update on savings delivery and policy investment decisions in 2025/26

#### Report author:

Ewan Dewar

Head of Service Finance

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# Update on savings delivery and policy investment decisions in 2025/26

Scrutiny Board 1  
March 2026



The Council identified savings of £36.8m to be delivered in 25/26 as part of budget setting in 24/25 and 25/26.

- £5.7m of this had already been delivered prior to the start of the 25/26 year leaving a balance of £31.1m being monitored in year.
- In addition to the savings, in the 25/26 budget £2.2m of policy investments were identified.
- Leadership Board receive regular reports updating progress against both the savings and policy investments. Any variations will feature as part of the quarterly budgetary control position, so these figures do not represent additional pressures to what is already reported as part of quarterly budgetary reporting.
- An update of savings delivery and delivery of the policy investments is provided in the remainder of the slide deck.



# Savings Targets

Source	Description	25/26 Savings £000	Total 25/26 £000
24/25 Budget report	Technical Savings	(970)	
	Management Actions	(13,821)	
	Service Savings	(12,919)	
			(27,710)
25/26 Budget Report	Technical Savings	(2,000)	
	Management Actions	(3,108)	
	Service Savings	(5,290)	
	Reprofiling of One Coventry Target	1,000	
	Policy investment in Godiva Festival (off-sets saving)	300	
	<b>Total 25/26 Savings targets</b>		<b>(36,808)</b>
	Delivered during the 24/25 year		5,694
	<b>25/26 Savings being monitored</b>		<b>(31,114)</b>

# Forecast delivery as at end of Feb 26

	No of projects	Savings Target	Forecast Delivery	Shortfall
Not Forecasting any Saving	5	432	0	-432
Not forecasting full saving	14	10,390	5,175	-5,215
Expecting Full or excess delivery	37	11,981	12,343	362
Fully Delivered	26	8,312	8,769	457
<b>Grand Total</b>	<b>82</b>	<b>31,114</b>	<b>26,287</b>	<b>-4,828</b>

The current forecast represents 84.5% savings delivery, with variances reflected throughout the year as part of the quarterly budgetary control reports



# Red & Amber savings variances 1

Description	Narrative	Savings Target 25/26 £000	Forecast in Year Delivery value 25/26 £000	Sum of FC against target variance 25/26 £000
Children's Social Care Placements - Additional Health Funding	Work has been done to put in place appropriate policies and procedures to ensure that children with complex health needs have these met and packages are proportionately funded. Ultimate delivery will depend upon the needs of Children supported.	1,800	850	-950
Senior Management Capacity	Ongoing review of Senior Management Capacity is in progress, with the majority of changes expected during 2026/27	1,000	81	-919
Increasing the number of TA properties enables Council to keep costs down and able to provide more suitable properties	These savings targets were being delivered through 5 separate projects, 3 of which are delivered by CCC with the remaining 2 working with Housing Association partners. These are- Meriden, Chace Avenue, Local Authority Housing Fund (LAHF) – delivered by CCC. Ribbon Court – being brought forward by Green Square Accord Housing Association. Single Homeless Accommodation Programme (SHAP) – was being brought forward by Spring Housing Association but will no longer be delivered (£200k impact). The four progressed projects are now complete and fully occupied. Delivery on some of these took longer than originally anticipated due to factors including unforeseen building work and legal processes in relation to an existing occupier. These delays provide the reason for under-delivery of savings against the projects. Forecasting £1.65M in 2026/27 and remaining gap to be met via over-delivery on other schemes that have come on-line more recently.	1,850	1,015	-835

# Red & Amber savings variances 2

Description	Narrative	Savings Target 25/26 £000	Forecast in Year Delivery value 25/26 £000	Sum of FC against target variance 25/26 £000
Implement One Coventry Model - Integrated Place Based Services	Efficiencies have been achieved via co-location, although one-off capital implementation costs have impacted this year's savings delivery. The further roll out of the previous co-location approach has been paused due to the need to deliver government initiatives, including the Families First Partnership Programme, Best Start in Life Programme, and Neighbourhood Health. We'll be developing a wider approach to the One Coventry delivery model that incorporates these services.	900	145	-755
Artificial Intelligence	The focus this year has been gathering an understanding of the potential opportunities of AI to deliver improved services to residents, alongside process efficiencies, and other benefits, in a safe and controlled manner. Following a successful pilot, HSF claim improvements have already been rolled out, streamlining previous processes and enabling further resource to be available to provide support to residents. Scalable solutions with organisation-wide applicability—such as transcription and eligibility assessment—have been developed and tested, and a further roll out of AI based improvements will follow in 26/27.	1,400	680	-720
Introduce Separate Food Waste collection	Since the proposal surrounding a local scheme was developed a number of changes have happened. The market has significantly changed meaning the proposed savings could not be delivered in their entirety, and national policy has changed with the introduction of Simpler Recycling. These impacts have necessitated the buy out of the target through the 2026/27 budget setting process.	1,000	689	-311

# Red & Amber savings variances 3

Description	Narrative	Savings Target 25/26 £000	Forecast in Year Delivery value 25/26 £000	Sum of FC against target variance 25/26 £000
Expansion of Residential Strategy	Both properties have been purchased, however building works will not conclude until Spring 2026. As a result, the homes will become operational in financial year 2026/27.	200	0	-200
Introduce a Transit site for travellers	A feasibility study looked at options and costs associated with introducing alternative sites and the outcome concluded that it was not commercially viable or value for money. To address this the target has been bought out through the 2026/27 budget setting process	150	0	-150
Parking Enforcement System	The full benefits relating to any process improvement savings from the new system will be measured as part of year end reporting with the current saving representing cost reductions in service delivery costs.	200	60	-140
Large Screen Digital Advertising Boards	The delivery relies on both site availability and the successful achievement of the relevant planning permission. Whilst some projects have been delayed such as Junction 6 we have also seen success with others such as at Central six. Completion of projects will bring in a revenue share as well as fixed income including additional Business Rates which is not captured as part of this target. It is anticipated the saving can be fully achieved in the next 12 months	150	19	-131

# Red & Amber savings variances 4

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Description	Narrative	Savings Target 25/26 £000	Forecast in Year Delivery value 25/26 £000	Sum of FC against target variance 25/26 £000
Standardise residents parking permit fees	The uptake of permits has been below the number expected to achieve the income forecast.	210	90	-120
City Centre car parking price increase	Following the closure of Barracks car park it was forecast that this may result in a shortfall to the original target however it is now anticipated that the target will be fully met by the end of financial year	600	500	-100
Other where individual variance less than £100k		1,362	1,046	-316



# Policy Investments

Policy Investment	25/26 £000	Description
Highways – Road defects	700	Funding for a 12 month programme to deal with a substantial number of defects across the city's roads during 2025/26
Highways – Road Safety measures	150	Refresh of all arterial routes across the city
Highways – Gully Cleaning	150	Cleaning of highway gullies to reduce silt levels to further improve drainage and the City's resilience against more frequent heavy rainfall and standing water
Street Cleansing – Fly Tipping	500	Investment in a range of preventative and responsive measures to tackle fly tipping and street cleanliness, inc a significant increase in (semi permanent) CCTV cameras, and a city-wide programme of site clearance, street sweeping and street scene improvement
Community Safety & Neighbourhood Enforcement	300	Funding to further improve enforcement around antisocial behaviour, noise, waste and similar issues to improve the safety and quality of living environment across the City
Community Events	400	Funding to provide capacity to fund one off anniversary events e.g Coventry blitz & VE day and ensure delivery of the Godiva festival to existing standard
<b>Total</b>	<b>2.200</b>	

# Impact of additional funding – Highways

19/09/2025  
 In 2025/26 An additional £1m was provided to address critical backlogs of repairs. Below is a summary of how the money has been used and progress to date.

Area	Highways	Gully cleansing	Road markings
Additional funding	£700k	£150k	£150k
Purpose	Tackle backlog of highway defects including potholes and broken kerbs through additional four teams.	Cleansing of gullies / full excavation of gullies that were at least 50% blocked.	Road marking refresh on nine main arterial routes into the city.
Baseline position 1/4/25	8,000	5,332	Road Marking works will commence in Spring 2026. Road marking resources are focused on major scheme delivery during the Summer and Autumn, working alongside our resurfacing teams to replace road markings on major projects. Planned work has been slightly delayed in the new year due to heavy rainfall and will commence as soon as conditions allow.
Completed to end of Feb 26	5,219 (additional four teams)	4,624	
	6,211 (existing six teams)		
Current position	2,082	708*	

*\*Although we have successfully cleared most gullies identified for this project, the remaining gullies have been inaccessible, due to parked vehicles. We are tackling these gullies using road closures and tow-away powers, but this is a much slower process. Any gullies that are not cleared in this financial year will be picked up as part of future routine cleansing regimes.*

# Impact of additional funding: Community safety, Street cleaning

In 2025/26 An additional £800k was provided to support community safety . Below is a summary of how the money has been used and progress to date.

Area	Community Safety	Street cleaning
Additional funding	<b>£300k</b>	<b>£500k</b>
Purpose	Funding to improve enforcement around antisocial behaviour, noise, waste and similar issues to improve the safety and quality of living environment across the City	Investment in a range of preventative and responsive measures to tackle fly tipping and street cleanliness, including CCTV enforcement cameras, and a city-wide programme of site clearance.
Update	New Head of Community safety appointed August 2025, New Community Safety – Communities Lead now appointed, one Community Warden in post (city centre on rota), one other Community Warden post and Community Safety Officer appointed and start date tbc. New ASB case review process/training implemented.	Six new cameras in place . Additional cleansing resources in place across hotspot areas with projects implemented in key areas to tackle specific local issues.
Impact	<ul style="list-style-type: none"> <li>• The additional funding has enabled the creation of a more visible and responsive Community Safety presence.</li> <li>• The appointment of a new Head of Community Safety and Community Safety – Communities Lead has brought renewed strategic focus and coordination across enforcement, prevention, and partnership working.</li> <li>• The introduction of Community Wardens has already improved public confidence and highlighting the value of having a consistent, approachable presence to deter anti-social behaviour and support local problem-solving.</li> <li>• The new ASB case review process and training have strengthened our ability to respond to complex cases, ensuring a more victim-centred and consistent approach across services.</li> </ul>	<p>Additional funding has enabled provision of extra staff and equipment deployed to tackle a wide range of local environmental issues, including littering, fly tipping, graffiti, and general street cleanliness. This has enabled us to</p> <ul style="list-style-type: none"> <li>• Respond more quickly and effectively to problem areas and fly tipping reports</li> <li>• Deliver more frequent cleansing and focused services in areas that need it the most.</li> <li>• Improve the appearance and condition of neighbourhoods that have historically suffered from environmental issues.</li> </ul> <p>This has led to increase in resident satisfaction and strengthen community confidence, forming a key step in our wider ambition to instil greater community pride and foster cleaner, safer and more welcoming neighbourhoods..</p>

# Impact of additional funding – Community Events

Page 26  
2025/26 An additional £400k was provided to support community events.  
Below is a summary of how the money has been used and progress to date.

Area	Community events
Additional funding	£400k
Purpose	Funding to provide capacity for fund one off anniversary events of for e.g. Coventry blitz & VE day and ensure the delivery of the Godiva Festival to its existing standard.
Update (Feb 26)	<p><b>Godiva Festival 2025</b> delivered with an expanded Godiva Calling competition (9 genres, 105 artists). Around 300 local residents performed or volunteered, with over 36,000 attendees.</p> <p><b>VE Day 80<sup>th</sup></b>- 8<sup>th</sup> May 25 featured the national Beacon lighting and declaration reading, followed by 1940's themed entertainment. Attracted around 1,000 people with a diverse mix of local and regional performers.</p> <p><b>85<sup>th</sup> Anniversary of the Blitz</b> starting on 9<sup>th</sup> November, a week of workshops and the "Great Blitz Build" saw 400+ participants and 1,000 joining the final build. The civic service reached full capacity with ~1,000 attendees and further activities ran all weekend.</p>



Coventry City Council

## Briefing note

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**To: Finance and Corporate Services Scrutiny Board**

**Date: 25<sup>th</sup> March 2026**

**Subject: Home to School Transport**

### **1 Purpose of the Note**

- 1.1 To provide Members of the Board with an update on the progress and impact of the home to school travel assistance efficiency review, with particular reference to the financial impact of changes made during the 2025/26 municipal year to the contracting and commissioning arrangements for taxis and private hire vehicles.

### **2 Recommendations**

- 2.1 Finance and Corporate Services Scrutiny Board are recommended to:
  - 1) Note the details in the presentation and progress achieved.
  - 2) Make any relevant recommendations to the relevant Cabinet Member.

### **3 Information and Background**

- 3.1 The Council has a statutory duty to provide home to school travel assistance for qualifying children of statutory school age to access education. The entitlement criteria is set out here: [Coventry City Council Home to School Travel Assistance Policy](#). The statutory duty is met through the offer of bus passes, personal budgets, independent travel training, in-house fleet (minibuses) and externally commissioned vehicles (taxis).
- 3.2 The Council's budget report approved in February 2024 allocated a savings target of £300k in 2024/25 rising to £500k from 2025/26 onwards against a SEND Travel Assistance Review. One of the workstreams within this was to undertake a value for money review, focused on the procurement of taxis and the e-auction process.
- 3.3 An end-to-end efficiency review of transport provision was undertaken between September 2024 and September 2025. The review highlighted several opportunities to improve the efficient and effective use of public funds. It placed particular emphasis on the commissioning of taxi services, aiming to broaden the provider base and strengthen the management of costs and contractual arrangements.
- 3.4 Until the end of the 2024/25 academic year, Home to School transport (taxis) was procured through the Dynamic Purchasing System (DPS). As the DPS remains

continually open to new providers, it created an ongoing administrative burden for the Council. In addition, the DPS does not enable price testing at system level and only allows price assessment at individual call off stage, limiting the Council's ability to manage or predict overall transport costs.

- 3.5 Following the introduction of the Procurement Act 2023, the Council implemented an 'Open' Framework in May 2025. This approach enabled the Council to set maximum rates and provided greater price certainty for future commissioning activity.
- 3.6 Upon establishment of the Framework, eleven (11) taxi operators were awarded agreements, including several new entrants to the market. These providers have since actively participated in bidding for routes throughout the 2025/26 academic year.

#### **4 Audit Financial Assurance**

- 4.1 The Internal Audit review (Feb 2026) concludes that significant assurance can now be provided over the financial management, control, and forecasting of SEND taxi provision. Recent service improvements have strengthened both financial efficiency and financial governance.
- 4.2 The report confirms that there are effective, well-controlled systems in place, and financial management of SEND taxi provision is now much stronger, more transparent, and more efficient.

#### **5 Financial Impact**

- 5.1 Following the implementation of the new procurement framework, it was estimated that the initial procurement exercise would deliver a £102k saving in financial year 2025/26.
- 5.2 At Quarter 3 (December 2025), forecasts showed further reductions in overall taxi costs as a result of this procurement exercise and various other efficiencies on taxi routes. This includes improved controls and governance as per section 4 of this report.
- 5.3 The service is forecasting to underspend in 2025/26, which if achieved would mean full delivery of the savings target.

#### **6 Health Inequalities Impact**

- 6.1 Whilst a disproportionate number of service users will experience health inequalities as a consequence of their economic situation, disability or equality of opportunity, home to school transport assistance is intended to support children and young people who are unable to access a school placement without support because the nearest suitable school is more than 2 miles from home (primary); more than 3 miles from home (secondary) or the child's special educational needs prevent them from walking to school under adult supervision.

Name of Authors: Jeannette Essex and Rob Amor

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# Agenda Item 6

SB1 Work Programme 2025/26

Last updated 13 March 2026

Please see page 2 onwards for background to items

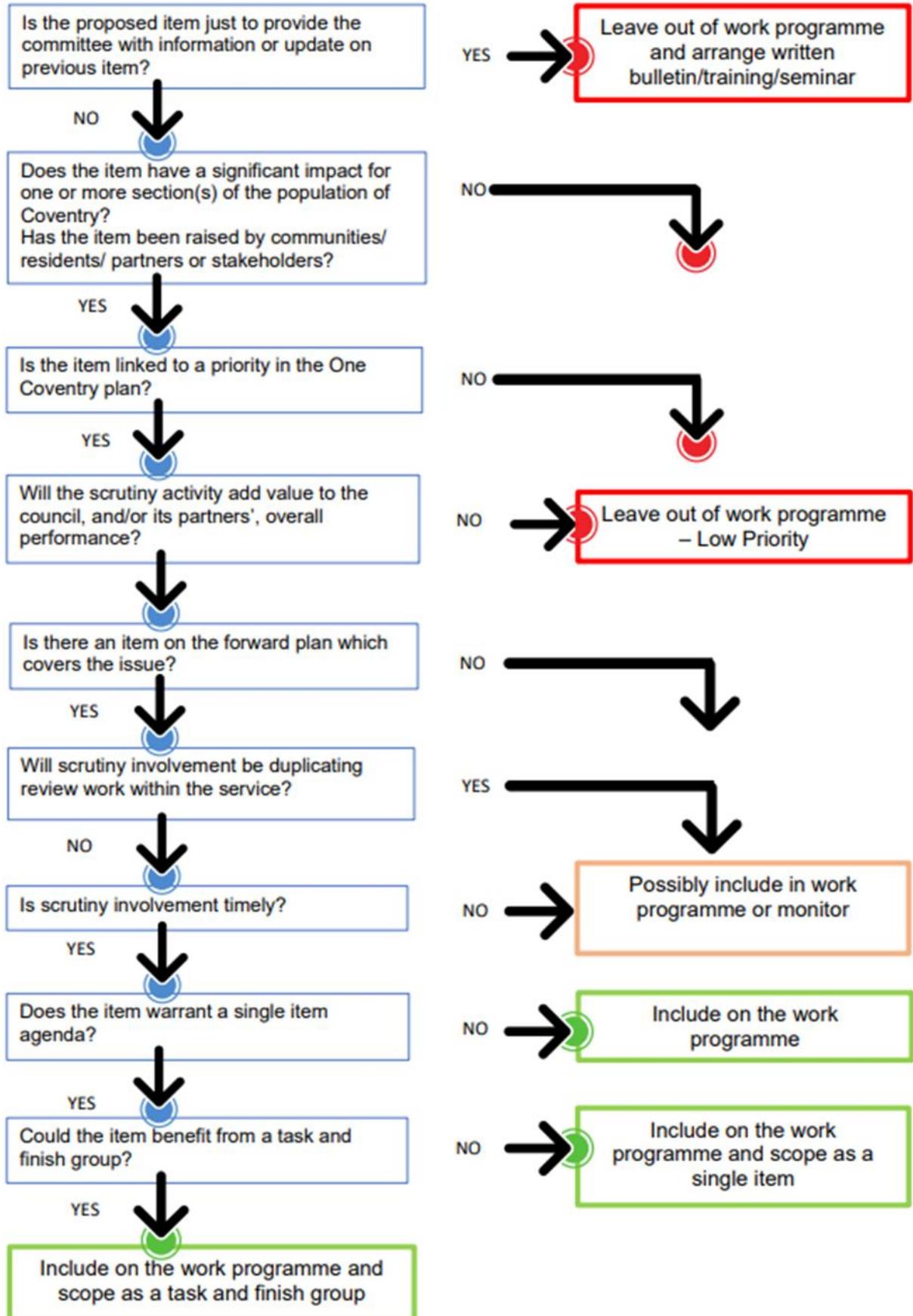
<b>16 July 25</b>
Cabinet Member Portfolio Priorities Reserves Position Procurement Strategy 2025-2030 SME/VCSE Inclusion 2024/25
<b>10 September 25</b>
Revenue and Capital Outturn 2024/25 Proposals for a Task and Finish Group for 25/26
<b>5 November 25</b>
Council Investment Portfolio Outturn Performance for the Tax year 2024/25
<b>3 December 25 (moved from 10<sup>th</sup>)</b>
Staff Survey Results CIPFA Financial Management Code
<b>14 January 26</b>
Budget Consultation
<b>11 February 26</b>
HR KPI's: Workforce Insights Distribution of Government funding
<b>25 March 26</b>
Update on the Savings & Investment Proposals included in the 2025/26 Budget Setting Report. Home to School Transport
<b>2026/27</b>
Cabinet Member Priorities Outturn Performance for the Tax year 2025/26 Reserves Position T&F Group – Members Abuse and Intimidation HR KPI's: Workforce Insights

<b>Date</b>	<b>Title</b>	<b>Detail</b>	<b>Cabinet Member/ Lead Officer</b>
<b>16 July 25</b>	Cabinet Member Portfolio Priorities	To invite Cllr Brown to identify his priorities for the coming year to identify future items and hold Cabinet Members to account	<b>Cllr Brown</b>
	Reserves Position	Reserves position 23/24 statement – During Q4 (July)	Barry Hastie / Cllr Brown
	Procurement Strategy 2025-2030	The procurement strategy builds on the previous strategy and reflects significant legislative changes.	Cllr Brown / Rob Amor
	SME/VCSE Inclusion 2024/25	First SME and VCSE inclusion report	Cllr Brown / Rob Amor
<b>10 September 25</b>	Revenue and Capital Outturn 2024/25	Update following on from the final revenue and capital outturn position for 2024/25, and reviews treasury management activity and 2024/25 - Following Council in September. An opportunity to look in further detail of the position	Barry Hastie / Cllr Brown
	Proposals for a Task and Finish Group for 25/26	Discussion with Members of the Board regarding potential topic areas for Task and Finish Group Review for 25/26	
<b>5 November 25</b>	Council Investment Portfolio	Update on risk and returns - Income figures to be provided in future reports relating to companies owned by the Council.	Barry Hastie / Phil Helm / Cllr Brown
	Outturn Performance for the Tax year 2024/25	To look at Council Tax collection rates	Barrie Strain / Cllr Brown
<b>3 December 25 (moved from 10<sup>th</sup>)</b>	Staff Survey Results		Susanna Chilton Cllr Brown
	CIPFA Financial Management Code	At their meeting last year the Board agreed to consider this on an annual basis	Phil Helm Cllr Brown

<b>Date</b>	<b>Title</b>	<b>Detail</b>	<b>Cabinet Member/ Lead Officer</b>
<b>14 January 26</b>	Budget Consultation	An additional meeting to allow members to feed into the ongoing Budget Consultation	Cllr Brown / Barry Hastie
<b>11 February 26</b>	HR KPI's: Workforce Insights	To include: a) Recruitment, Retention and Sickness. b) Diversity and Inclusion, and Community Inclusion Performance reports of sickness and agency use Identified at Scrucro on the 5th of June following Cabinet Member Portfolio Priorities to also include Workforce KPI's	Cllr Brown Susanna Chilton
	Distribution of Government funding	Investigate adding an item on distribution of Government funding which had been identified in the 2024 Autumn Budget., plus progress on 3-year settlement and parity of funding	Cllr Brown Phil Helm
<b>25 March 26</b>	Update on the Savings & Investment Proposals included in the 2025/26 Budget Setting Report.	Update report on the outcomes and impacts of implementation, be submitted to the Board in 12 months' time. (March/April 2026)	Barry Hastie / Ewan Dewar Cllr Brown
	Home to School Transport	Progress report on the Home to School Travel arrangements in the municipal year 2025-26 to review the changes and lessons learned ahead of the new procurement round prior to the next academic year. Invite Cllr Kelly as previous chair of T&F Group	Rob Amor / Jeanette Essex Cllr Brown
<b>2026/27</b>			
	Cabinet Member Priorities	Written Briefing Note of priorities to be circulated to the Board ahead of the meeting	Cllr Brown
	Outturn Performance for the Tax year 2025/26	To look at Council Tax collection rates	Barrie Strain / Cllr Brown
	Reserves Position	To include list of acronyms and their meaning	

Date	Title	Detail	Cabinet Member/ Lead Officer
	T&F Group – Members Abuse and Intimidation		
	HR KPI's: Workforce Insights	To include: c) Recruitment, Retention and Sickness. d) Diversity and Inclusion, and Community Inclusion e) Learning and Development f) Workforce KPI's	Cllr Brown Susanna Chilton

### Work Programme Decision Flow Chart



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